

Resume

Name: Your Name
Gender: Female
Nationality: Hong Kong
Date of birth: DD/MM/19XX (24 years old)
Mobile: +61 400000000
Email: XXXXXXX@yadoo.com.hk
Type of visa: Working Holiday (second year visa)
Expiry of visa: 07/11/2013 - 06/11/2014
Working status: Immediately available

Working holiday experiences

- **Company:** Bridge Water Gardens **Location:** Brisbane, Australia
Position: House keeper **Duration:** Jan-Mar 2014
Responsibility:
 - Cleaning for the hotel rooms and common area.**Contact person : XXX (Supervisor)**
+61 400000000
- **Company:** Hallmark Orchard **Location:** Young, NSW, Australia
Position: Packer **Duration:** Nov 2013 – Jan 2014
Responsibility:
 - Packing cherries**Contact person : XXX (Manager)**
+61 400000000
- **Company:** Sunray Strawberry **Location:** Caboolture ,QLD, Australia
Position: Packer **Duration:** May 2013 – Jul 2013
Responsibility:
 - Packing strawberries**Contact person : XXX (Boss)**
+61 400000000
- **Company:** 007 Company Pty Ltd **Location:** Melbourne, VIC, Australia
Position: Packer **Duration:** Mar 2013 –May 2013
Responsibility:
 - Counting strawberries root
- **Company:** Hallmark Orchard **Location:** Young, NSW, Australia
Position: Packer **Duration:** Nov 2012 – Jan

2013 Responsibility:

- Packing cherries
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- Company: Oasis Berries Pty Ltd

Position: Packer

Location: Caboolture , QLD,Australia

Duration: Sep 2012 – Oct

2012 Responsibility:

- Packing strawberries

Working experiences in Hong Kong

- Company: The Commerical Press (H.K.) Ltd.

Location: Hong Kong

Position: Customer Executive

Duration: Nov 2009-Nov 2011

Responsibility:

- Provides professional customer servies
- Selling products
- Cashier
- Folding and collating stock

Relevant skills

- Working Attitude:
 - Able to work independent and also good at working as a team member
 - Hard-working and efficient
 - Able to work long hours and shift
 - Punctual
- Language Skills:
 - English (General)
 - Mandarin (General)
 - Cantonese (Fluent)
- Computer Skills:
 - Proficient with MS office